

HIGH PLAINS METROPOLITAN DISTRICT

www.highplainsmetro.org

Special Meeting (via Teleconference)
Thursday, November 19, 2020, at 6:00 p.m.

2020 Regular Meetings – Third Thursday of each Month at 6:00pm

Shawn McGoff, President	Term to May 2022
Josie O’Neill, Treasurer	Term to May 2022
Jill Shadwell, Secretary	Term to May 2023
Maria Elena Daniels, Assistant Secretary	Term to May 2022
Vacant	Term to May 2023

Due to Executive Orders issued by Governor Polis, and Public Health Orders implementing the Executive Orders issued by the Colorado Department of Health and Environment, and the risk posed by COVID 19, this meeting will be held via teleconferencing and can be joined through the directions below:

<https://zoom.us/j/97530116469?pwd=QTEzd3lCK0tPSWNHcTVHTVpNNEdPQT09>

Meeting ID: 975 3011 6469
Passcode: 573375
Call-in Number: 720-707-2699

Agenda:

- Call to Order
- Declaration of Quorum/ Conflict of Interest Disclosures
- Agenda Revisions, Approval
- Public Comment
- Consent Agenda
- Financial Report/Financial Matters
- Legal Matters
- District Committee Updates
- Facilities Management/District Operations Report
- Director Items/Other Business
- Public Comment
- Adjournment

NOTICE OF SPECIAL MEETING AND AGENDA

- 1. Call to Order**
- 2. Declaration of Quorum/ Conflict of Interest Disclosures**
- 3. Agenda Revisions, Approval**
- 4. Public Comment** - Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes. As a general practice, the Board will not discuss/debate these items, nor will the Board make any decisions on items presented during this time, rather it will refer the items for follow up. In person, please sign in, via Zoom – please raise hand during the time of Public Comment.
- 5. Consent Agenda** - The items listed below are a group of items to be acted on with a single motion and vote by the Board. An item may be removed from the consent agenda to the regular agenda by any Board member. Items on the consent agenda are then voted on by a single motion, second, and vote by the Board
 - a. Approve September 17, 2020 Special Meeting Minutes, October 15, 2020 Special Meeting Minutes and October 20, 2020 Work Session and Special Meeting Minutes
 - b. Approve Payable Listing in the Amount of \$79,220.50
 - c. Approve Special District Disclosure Notices Pursuant to §32-1-809, C.R.S.
 - d. Approve Resolution Designating District’s 24-Hour Posting Location
 - e. Approve Resolution Delegating Architectural Authority and Establishing Architectural Review Committee

6. Financial Report/Financial Matters	Speaker	Notes/Minutes
Review and Consider Acceptance of Unaudited Financial Statements	Accountant	<ul style="list-style-type: none"> • Questions/discussion
Public Hearing on 2020 Budget Amendment (<i>if needed</i>)	Accountant Public	
Consider Adoption of Resolution Amending 2020 Budget (<i>if needed</i>)	Accountant	
Public Hearing on Proposed 2021 Budget	Accountant Public	
Consider Adoption of 2021 Budget Resolution	Accountant	

7. Legal Matters	Speaker	Notes/Minutes
Snow Removal agreement	WBA	<ul style="list-style-type: none"> • Status of City Approval
Consider approval and adoption of 2021 Annual Administrative Resolution	WBA	

*Regular and Special Meeting Agendas will be posted to the District’s website at www.highplainsmetro.org

Review and authorize binding of 2021 Insurance	WBA	
Discuss and consider approval of District Procurement Policy	WBA	
Discuss and Consider Proposal from CLA for taking of minutes	WBA/CLA	

8. District Committee Updates	Speaker	Notes/Minutes
Landscape Committee	Maria Elena Jill Shadwell Irene/Summit Kevin Cox	<ul style="list-style-type: none"> Update on Park Signs and Landscaping around Large Sign Update on Lennar tract turnover Landscaping Report – questions/discussion
Design Review Committee (DRC)	Irene/Summit Maria Elena Shawn McGoff	<ul style="list-style-type: none"> Residential Guidelines progress Review Covenant Enforcement Report – questions/discussion
Advisory Committee	Shawn McGoff Josie O’Neill	<ul style="list-style-type: none"> Consider appointment of Committee members Updates
Social Committee	Josie O’Neill	<ul style="list-style-type: none"> Holiday Lighting Update Social Events Update Dumpster Day and Shredding Event
Website Committee		<ul style="list-style-type: none"> Tasks assigned to Advisory Committee
Security/Safety Committee	Jill Shadwell Maria Elena Security Committee member(s)	<ul style="list-style-type: none"> Proposals for Solar Lights at Mailboxes Review Playground Safety Solutions Quarterly Report Updates

9. Facilities Management/District Operations Report	Speaker	Notes/Minutes
Management Report	Summit	<ul style="list-style-type: none"> Updates and questions
Review Proposals for Repairs to Median walkway gaps	Summit Shawn McGoff	<ul style="list-style-type: none"> Review proposal from contractor

10. Director Items/Other Business	Speaker	Notes/Minutes
Discuss Capital Projects for 2021 and 2022	Board	

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SARIA Meeting Update	Shawn McGoff	
WPRA Meeting Update	Maria Elena	
Board Emails from Residents	Board	
Discuss December meeting	Board	<ul style="list-style-type: none"> • Would the Board like to hold or cancel the December meeting?
Board Work Session	Board	<ul style="list-style-type: none"> • Discuss scheduling of next work session

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12. Adjournment