

MINUTES OF A WORK SESSION AND SPECIAL MEETING OF THE BOARD OF DIRECTORS

OF

HIGH PLAINS METROPOLITAN DISTRICT

Held: Tuesday, October 20, 2020, at 6:00 p.m. via teleconference.

Due to Executive Orders issued by Governor Polis and Public Health Orders implementing the Executive Orders, issued by the Colorado Department of Health and Environment, and the threat posed by the COVID-19 coronavirus, the meeting was held via teleconference.

Attendance

A work session and special meeting of the Board of Directors of the High Plains Metropolitan District was called and held as shown above and in accordance with the applicable statutes of the State of Colorado. The following directors were in attendance:

Shawn McGoff  
Jill Shadwell  
Josie O'Neill  
Maria Elena Daniels

Also present were Clint C. Waldron, Esq., White Bear Ankele Tanaka & Waldron, District General Counsel; Irene Borisov, Summit Management and Consulting, District Manager; Ben Houghton, CliftonLarsonAllen, District Accountant; Julie Fitzgerald, T-Charles Wilson Insurance Broker; and homeowners.

Call to Order

Director McGoff noted that a quorum of the Board was present and called the meeting to order.

Declaration of Quorum/Director Qualification/Reaffirmation of Disclosures

Mr. Waldron reported that disclosures for those directors that provided White Bear Ankele Tanaka & Waldron with notice of potential or existing conflicts of interest were filed with the Secretary of State's Office and the Board at least 72 hours prior to the meeting, in accordance with Colorado law, and those disclosures were acknowledged by the Board. Mr. McGoff inquired into whether members of the Board had any additional disclosures of potential or existing conflicts of interest with regard to any matters scheduled for discussion at the meeting. No additional disclosures were noted. The

participation of the members present was necessary to obtain a quorum or to otherwise enable the Board to act.

Agenda

The Board reviewed the proposed agenda. Following discussion, upon motion duly made and seconded, the Board unanimously approved the agenda, as amended, on a vote of 4-0.

**Public Comment**

Mr. Meyers addressed the Board regarding security patrols in the neighborhood, noting that with the number of homes in Blackstone, and with budget revisions and the current, estimated cost for security patrols, the District should be able to offer security patrols without increasing rates.

**Property and Liability Insurance Overview**

Ms. Fitzgerald provided an overview of the District's property and liability insurance, as well as the 2021 general coverage notes. Ms. Fitzgerald emphasized that all property needs to be scheduled and offered to schedule a walk-through with the District to confirm that all property that should be listed on the property schedule is listed and scheduled. Ms. Borisov will schedule a walkthrough with Ms. Fitzgerald.

**Financial Report/Financial Matters**

2021 Budget Workshop

Mr. Houghton reviewed the draft 2021 budget with the Board. The Board engaged in general discussion regarding adjustments to line items, and Mr. Houghton will make the adjustments and provide the Board with an updated draft budget. The public hearing on the budget will be held on November 19th.

Other Financial Matters

None.

**Schedule Work Session to Discuss Vendor RFP Process**

The Board scheduled a work session for Monday, November 9th from 3:00-4:30pm to discuss the Vendor RFP Process.

**Public Comment**

None.

Adjourn

There being no further business to come before the Board and following discussion and upon motion duly made and seconded, the Board determined to adjourn the meeting.

The foregoing constitutes a true and correct copy of the minutes of the above-referenced meeting

*Jill Shadwell*

Jill Shadwell (Dec 15, 2020 08:10 MST)

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Secretary for the Meeting

The foregoing minutes were approved by the Board of Directors on the 19<sup>th</sup> day of November, 2020.






# 2020-11-17 High Plains Execution Packet

Final Audit Report

2020-12-15

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