

**HIGH PLAINS METROPOLITAN DISTRICT**

[www.highplainsmetro.org](http://www.highplainsmetro.org)

Special Meeting (via Teleconference)  
Thursday, February 18, 2020, at 6:00 p.m.

**2021 Regular Meetings – Third Thursday of each Month at 6:00pm**

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Shawn McGoff, President	Term to May 2022
Josie O’Neill, Treasurer	Term to May 2022
Jill Shadwell, Secretary	Term to May 2023
Maria Elena Daniels, Assistant Secretary	Term to May 2022
Bret Erickson, Director	Term to May 2023

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*Due to Executive Orders issued by Governor Polis, and Public Health Orders implementing the Executive Orders issued by the Colorado Department of Health and Environment, and the risk posed by COVID 19, this meeting will be held via teleconferencing and can be joined through the directions below:*

<https://zoom.us/j/97530116469?pwd=QTEzd3lCK0tPSWNhcTVHTVpNNEdPQT09>

**Meeting ID:** 935 6075 4718

**Passcode:** 784934

**Call-in Number:** 720-707-2699

**Agenda:**

1. Call to Order – 6:00PM
2. Declaration of Quorum/ Conflict of Interest Disclosures
3. Agenda Revisions, Approval
4. Public Comment
5. Consent Agenda
6. Cherry Creek Schools (New Elementary School) – 6:15PM
7. Financial Report/Financial Matters – 6:30PM
8. Legal Matters – 6:40PM
9. Facilities Management/District Operations Report – 6:50PM
10. Board Action Items – 7:00PM
11. District Committee Updates 7:30PM
12. Director Items/Other Business 7:50PM
13. Public Comment
14. Adjournment – 8:00PM

**NOTICE OF SPECIAL MEETING AND AGENDA**

- 1. Call to Order**
- 2. Declaration of Quorum/ Conflict of Interest Disclosures**
- 3. Agenda Revisions, Approval**
- 4. Public Comment** - Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes. As a general practice, the Board will not discuss/debate these items, nor will the Board make any decisions on items presented during this time, rather it will refer the items for follow up. In person, please sign in, via Zoom – please raise hand during the time of Public Comment.
- 5. Consent Agenda** - The items listed below are a group of items to be acted on with a single motion and vote by the Board. An item may be removed from the consent agenda to the regular agenda by any Board member. Items on the consent agenda are then voted on by a single motion, second, and vote by the Board
  - a. Approve November 17, 2020 and November 19, 2020 Special Meeting Minutes
  - b. Approve January 26, 2021 Special Meeting Minutes
  - c. Approve Payable Listings in the Amount of \$184,374.30 and \$13,520.92
  - d. Approve Resolution Designating District’s 24-Hour Posting Location
  - e. Accept Informational Enclosure – District Annual Compliance Filings
- 6. Cherry Creek Schools** – Construction related questions to the district and presentation from architect (Vicky Lisi and Mike Lovick)

<b>7. Financial Report/Financial Matters</b>	<b>Speaker</b>	<b>Notes/Minutes</b>
Review and Consider Acceptance of Unaudited Financial Statements	Accountant	<ul style="list-style-type: none"> <li>• Questions/discussion</li> </ul>
Discuss 2020 Audit Process and Timing	Accountant	
Other Financial Matters	Accountant/Board	

<b>8. Legal Matters</b>	<b>Speaker</b>	<b>Notes/Minutes</b>
Consider Approval of First Amended and Restated Resolution Establishing Landscape Committee	WBA	<ul style="list-style-type: none"> <li>• Discuss resolution and members</li> </ul>
Discuss District Procurement Policy	WBA	<ul style="list-style-type: none"> <li>• Questions/discussion</li> </ul>
Other Legal Matters		

<b>9. Facilities Management/District Operations Report</b>	<b>Speaker</b>	<b>Notes/Minutes</b>
Management Report	Summit	<ul style="list-style-type: none"> <li>• Updates and questions</li> </ul>
Discuss Snow Removal Coordination (Sidewalks) with Lennar and the Club	Summit	<ul style="list-style-type: none"> <li>• Updates and questions</li> </ul>

<b>10. Board Action Items</b>	<b>Speaker</b>	<b>Notes/Minutes</b>
Management Company Vote	Board	<ul style="list-style-type: none"> <li>•</li> </ul>
2020 Capital Spending Plan Vote	Board	<ul style="list-style-type: none"> <li>•</li> </ul>

<b>11. District Committee Updates</b>	<b>Speaker</b>	<b>Notes/Minutes</b>
Landscape Committee	Bret Erickson Maria Elena Daniels Irene/Summit Kevin Cox	<ul style="list-style-type: none"> <li>• Update on Park Signs and Landscaping around Large Sign</li> <li>• Update on Lennar tract turnover</li> <li>• Landscaping Report – questions/discussion</li> <li>• 2021-2022 Landscape Maintenance Contract</li> </ul>
Design Review Committee (DRC)	Irene/Summit Maria Elena Daniels Shawn McGoff	<ul style="list-style-type: none"> <li>• Residential Guidelines progress</li> <li>• Review Covenant Enforcement Report – questions/discussion</li> <li>• Other updates</li> </ul>
Advisory Committee	Shawn McGoff Josie O’Neill	<ul style="list-style-type: none"> <li>• Advisory Committee Updates</li> </ul>
Social Committee	Josie O’Neill	<ul style="list-style-type: none"> <li>• Social Committee Updates</li> </ul>
Website Committee	Shawn/Tim	<ul style="list-style-type: none"> <li>• Landing page redesign &amp; FAQs</li> </ul>
Security/Safety Committee	Maria Elena Daniels/Shawn McGoff	<ul style="list-style-type: none"> <li>• Acknowledge Resignation of Ms. Shadwell</li> <li>• Board Direction to Address Community Safety</li> <li>• Neighborhood Watch</li> </ul>

12. Director Items/Other Business	Speaker	Notes/Minutes
Landscaping Vendor Work Session	Board	<ul style="list-style-type: none"> <li>• Set date in Feb/Mar for presentations</li> </ul>
SARIA Meeting Update	Shawn McGoff	
WPRA Meeting Update	Maria Elena	
Board Emails from Residents	Board	
Other Director Items	Board	<ul style="list-style-type: none"> <li>• Social Media Policy</li> <li>• Community Survey</li> <li>• Board Member Roles</li> </ul>

**13. Public Comment** - Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes. As a general practice, the Board will not discuss/debate these items, nor will the Board make any decisions on items presented during this time, rather it will refer the items for follow up. In person, please sign in, via Zoom – please raise hand during the time of Public Comment.

**14. Adjournment**