

RECORD OF PROCEEDINGS

**MINUTES OF A SPECIAL MEETING/BUDGET HEARING
OF THE BOARD OF DIRECTORS OF THE
HIGH PLAINS METROPOLITAN DISTRICT
HELD
NOVEMBER 19, 2020**

A special meeting/budget hearing of the Board of Directors of the High Plains Metropolitan District was held Thursday, November 19, 2020, at 6:00 p.m. Due to current circumstances related to COVID-19, this meeting was held electronically via Zoom. The meeting was open to the public.

In attendance were Directors:

Shawn McGoff
Josie O'Neill
Jill Shadwell
Maria Elena Daniels
Bret Erickson

Also in attendance were:

Ben Houghton; CliftonLarsonAllen LLP
Clint Waldron, Esq.; White Bear Ankele Tanaka & Waldron P.C.
Irene Borisov; Summit
Kevin Cox; Cox Landscaping
Don Myers; Resident

Call to Order The Special Meeting was called to order at 6:00 p.m.

Declaration of
Quorum A quorum was confirmed.

Disclosures and
Potential Conflicts
of Interest The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State. Mr. Waldron noted that all Directors' Disclosure Statements have been filed. The Board noted that there are no additional conflicts to those filed with the Secretary of State pursuant to statute.

Public Comment Don Myers offered to help the Board search for security services.

Approve of
Agenda Discussion ensued regarding revisions needed (1) removal of the second claims payable under Financial Matters and (2) remove District Procurement Policy. Following discussion, upon a motion duly made by Director

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Erickson, seconded by Director O'Neill, and upon vote unanimously carried, the Board approved the agenda as amended.

CONSENT AGENDA

1. Approve September 17, 2020 Special Meeting Minutes, October 15, 2020 Special Meeting Minutes and October 20, 2020 Work Session and Special Meeting Minutes
2. Approve Payable Listing in the Amount of \$79,220.50
3. Approve Special District Disclosure Notices Pursuant to § 32-1-809, C.R.S.
4. Approve Resolution Designating District's 24-Hour Posting Location
5. Approve Resolution Delegating Architectural Authority and Establishing Architectural Review Committee

After discussion, upon a motion duly made by Director McGoff, seconded by Director Daniels, and upon vote unanimously carried, the Board approved the Consent Agenda with the revision to the payable listing.

Financial Matters

- A. Review and Consider Acceptance of Unaudited Financial Statements

Mr. Houghton reviewed the Unaudited Financial Statements with the budget discussion below.

- B. 2020 Amended Budget Hearing

Upon a motion duly made by Director McGoff, the Board opened the public hearing. As there was no public comment, Director McGoff closed the public hearing.

Mr. Houghton reviewed the 2020 budget amendment with the Board. Following discussion, upon a motion duly made by Director McGoff, seconded by Director Shadwell, and upon vote unanimously carried, the board approved the 2020 budget amendment and adopted the Resolution to Amend the 2020 Budget.

- B. 2021 Budget Hearing

Upon a motion duly made by Director McGoff, the Board opened the public hearing. As there was no public comment, Director McGoff closed the public hearing.

Mr. Houghton reviewed the 2021 budget with the Board. Following discussion, upon a motion duly made by Director McGoff, seconded by Director O'Neil, and upon vote unanimously carried, the Board approved the 2021 budget and approved the Resolution Adopting the 2021 Budget and Setting Mill Levies.

Manager Matters

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A. Discuss Status of Snow Removal Agreement

Mr. Waldron discussed the status of the snow removal agreement with the Board, noting the agreement will be presented to the City for approval in January. Director Shadwell will begin the vendor search process.

B. Consider Adoption of 2021 Annual Administrative Resolution

Mr. Waldron reviewed the Resolution with the Board. Following discussion, upon a motion duly made by Director O'Neill, seconded by Director Erickson, and upon vote unanimously carried, the Board adopted the 2021 Annual Administrative Resolution.

C. Consider Approval of Property and Liability Schedule and Limits

Mr. Waldron reviewed the schedule and limits with the Board. Following discussion, upon a motion duly made by Director Shadwell, seconded by Director McGoff, and upon vote unanimously carried, the Board approved the property and liability schedule and limits.

D. Consider Proposal from CLA for Taking Meeting Minutes

Mr. Waldron reviewed the proposal with the Board. Following discussion, upon a motion duly made by Director McGoff, seconded by Director Shadwell, and upon vote unanimously carried, the Board approved the amendment to the CLA contract to take meeting minutes moving forward.

District Committee

Updates

A. Landscaping

Director Daniels provided an update from the Landscape Committee, noting the work with Lennar is continuing on the landscape of future conveyances. The Board expressed concerns over tall grasses throughout the community. Mr. Cox offered to trim grasses at the pleasure of the Board. Director Daniels requested tall grasses near the intersections be trimmed for safety reason. Mr. Cox will provide the Board an estimated delivery date for purchased urns. He will also update the Board on residents who have been dumping yard material on the District property.

B. DRC

Director McGoff updated the Board on DRC guidelines regarding "jellyfish" lighting. The DRC will define more closely the guidelines on lighting and return to the February meeting.

C. Advisory Committee

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No update. Upon a motion duly made by Director Shadwell, seconded by Director O'Neill, and upon vote unanimously carried, the Board appointed Director McGoff and Frank McGuin to the Committee.

D. Social Committee

Director O'Neill gave an update, noting the December 22nd event was postponed due to COVID. The Welcome Committee has a meeting scheduled with Ms. Borisov to figure out the process of welcoming new residents to the community. The Social Committee is collecting clothing donations throughout the community. The Dumpster/Shred event will be moved to next spring, possibly coordinated with the garage sale event. Director Erickson will join the Social Committee with Director O'Neill.

E. Safety and Security

Director Shadwell updated the Board, noting the last meeting went very well with participation from the City police and County Sheriff. The Communications Committee is starting to organize and strategize communications to the community. APD is heavily monitoring Monahan Street of speeders. The Security Committee has received two proposal for private security services. Director Shadwell will reach for to four others.

Facilities Management/ District Operations Report

Ms. Borisov reviewed the Operations Report with the Board, noting proposals were deferred to the February meeting.

Director Items/ Other Business

A. Capital Projects

Director McGoff reviewed the past priorities for capital projects and welcomed discussion on upcoming improvements. Director Daniels suggested improving the lighting at the small park and other areas like the trail area behind the small park and the park in the Lennar area (extra from Lennar plan) and to look at repairing/refinishing the faded rooftop of the playground slide. Director Erickson suggested having a special board meeting to identify potential uses.

B. SARIA Update

No update.

C. WPRA

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Director Daniels updated the Board, noting there will be a meeting on December 2nd.
D. Board Emails for Resident

Not discussed.

E. Discuss December Special Meeting

The Board determined to cancel the December special meeting in lieu of a work session. The Board will determine a date.

Public Comment

None.

Adjournment

There being no further business, upon a motion duly made by Director Erickson, seconded by Director O'Neil, and upon vote unanimously carried, the Board adjourned the meeting at 7:50 p.m.

The foregoing record constitutes a true and correct copy of the minutes of the above-referenced meeting.

Respectfully submitted,


Jill Shadwell (Mar 8, 2021 07:17 MST)

Secretary for the Meeting