

**BLACKSTONE METROPOLITAN DISTRICT**

[www.blackstonemetro.org](http://www.blackstonemetro.org)

**SPECIAL MEETING OF THE BOARD OF DIRECTORS**

**Tuesday, July 30<sup>th</sup>, 2024 | 6:00 pm Via Zoom**

<https://us06web.zoom.us/j/84552628152?pwd=Pije1TiF7Hbxuv7VIF07oAAo9aQq35.1>

**Meeting ID: 845 5262 8152**

**Passcode: 911938**

**Call-in Number:1-720-707-2699**

**AGENDA**

**I. ATTENDANCE & CALL TO ORDER**

Board Members:

Perry Deeds	President	Term to May 2025
Aaron Jones	Director	Term to May 2027
Lisa Monahan	Vice President	Term to May 2027
Marty Liles	Secretary	Term to May 2025
Brent Johnston	Treasurer	Term to May 2025

**II. DISCLOSURE OF ANY CONFLICTS OF INTEREST**

**III. AGENDA REVIEW / UPDATES OR APPROVAL**

**IV. PUBLIC COMMENT**

Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes. As a general practice, the Board will not discuss/debate these items, nor will the Board make any decisions on items presented during this time, rather it will refer the items for follow up. Please click on raise hand, during the time of Public Comment.

**V. LANDSCAPE MATTERS**

- a. Discussion and Presentation from Davey Resource Group for Arborist Services (6:00pm)
- b. Discussion and Presentation from Eden Tree Care for Arborist Services (6:30pm)
- c. Consider Award of Arborist Contract

**VI. DIRECTOR MATTERS**

- a. Approve Independent Contractor Agreement with Brightstar Colorado for Management Services
- b. Discuss and Consider Adding Trash Receptacle - Pond Area on Blackstone Parkway
- c. Discuss and Consider Appointment of SARIA Representative
- d. Discuss including Prior Agenda with Draft Meeting Minutes for Board Review

- e. Discuss Streaming Service for Board Meetings
- f. Consider Authorizing Engagement of Special Counsel - Husch Blackwell

**VII. PUBLIC COMMENT**

Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes. As a general practice, the Board will not discuss/debate these items, nor will the Board make any decisions on items presented during this time, rather it will refer the items for follow up. Please click on raise hand, during the time of Public Comment.

**VIII. OTHER BUSINESS**

**IX. ADJOURNMENT**

A PROPOSAL PREPARED FOR

# Blackstone Metro District

Arborist Services

July 12, 2024





**Jordan Devine**  
**District Manager**  
Blackstone Metro District  
7777 S Country Club Parkway  
Aurora, CO 80016

RE: Response to Request for Proposals for Arborist Services

Dear Jordan,

I am writing to submit our proposal for providing arborist services for Blackstone Metro District's 5-Year Tree Planting Plan, Planting Oversight, and Follow-up Inspections. Our Denver team is excited about the opportunity to collaborate with you to create new canopy by planting trees in Blackstone. Trees are part of everyday life. The urban forest creates a sense of place and supplies real benefits to those who live in an area surrounded by trees. Trees along streets, in parks, around playgrounds, and in backyards provide shade and beauty and enhance the quality of life by bringing natural elements and wildlife habitats into urban settings. Trees also moderate temperatures, reduce air pollution and energy use, improve water quality, and promote human health and well-being.

We want you to know that our team is flexible in our offerings in this proposal. We have worked with numerous entities like Blackstone. We have developed tree lists that meet the needs of our clients and reflect a variety of species. We work with developers and contractors to assure that trees are planted correctly to help ensure survivability. And everyday our team assesses and inspects thousands of trees. We know what to look for when it comes to tree sustainability.

The team we proposed to manage your project has the knowledge, experience, and availability to meet your goals and help you with the next steps for your project. They understand how to help you meet your specific program needs and project budget. We believe that our expertise in tree management and our commitment to sustainability makes us an ideal partner for Blackstone Metro District in this important endeavor.

Thank you for considering DRG, and we look forward to talking with you about the next steps.

Sincerely,

A handwritten signature in black ink that reads "Dana Karcher". The signature is written in a cursive, flowing style.

**Dana Karcher**  
**Project Developer**  
Davey Resource Group, Inc.  
661-964-7158  
dana.karcher@davey.com

# Section One:

## Company Profile

Davey Resource Group, Inc. is the leader in urban forestry and arboriculture consulting in the United States and has provided services and assisted with managing trees and urban forests since its founding in 1992. We regularly assess over two million trees annually and perform consulting duties for numerous communities, including homeowners associations, special districts, development projects, park districts, and more.

DRG understands the benefits trees bring, and we also realize the challenges that come with managing those trees. Our parent company, The Davey Tree Expert Company, was founded in 1880 to train tree surgeons - predecessors to the modern-day arborists. Through the years, our company has developed numerous tree care and maintenance protocols, standards, and best practices - including developing software for organizing and managing tree inventories. Our world-leading research and development department, the [Davey Institute](#), is staffed with scientists and technical advisors to guide our field service teams in diagnosing and prescribing the best approaches to tree maintenance and care. Fundamentally, our tree knowledge is rooted in direct science and research, differentiating us from our competitors and ensuring our clients receive the best advice to manage and maintain trees.

In addition to DRG's renowned urban forestry services, we also offer a diverse range of other environmental consulting services. This includes wetlands and stream studies, environmental design and ecosystem restoration, stormwater management and compliance, and invasive species management. DRG's staff is well versed in complex ecosystems, resource challenges, and regulatory concerns that can impact project success. With 24 local regional offices and a national presence, DRG is well equipped to handle urban forestry and environmental projects in your area. Our team consists of arborists, urban foresters, planners, landscape architects, ecologists, GIS, and Information Technology (IT) professionals. Together, we offer proven solutions for tree management and unique strategies for today's challenges from climate change to changing species offerings.

Internally, **we believe in the QTC method - Quality, Teamwork, and Communication.** How does this benefit you and your project? We continually look for ways to reinvent, innovate, and adapt our processes to achieve the highest quality results at the best value for our clients. This includes hiring and training team members who are accountable for good work, working safely, and providing accurate results. We encourage and engage in active communication with you and within our teams to provide quality service throughout the project and beyond. This philosophy has led to our history of satisfied repeat clients.

As a trusted partner, Davey collaborates with the United States Department of Agriculture (USDA) Forest Service, The Nature Conservancy, American Forests, and the Arbor Day Foundation on a variety of industry-leading initiatives. Our commitment extends to the International Society of Arboriculture (ISA) and its local chapters, with staff serving on boards and committees. We support the Urban and Community Forestry Society with regular presentations, sponsorships, and volunteering. We are a proud member of the Tree Care Industry Association (TCIA).

Davey has actively contributed to developing and revising arboriculture standards and best management practices, including tree risk assessment, through the American National Standards Institute (ANSI) and ISA. We also work directly with the USFS on the continued development and support of i-Tree to quantify the value ecosystem services trees provide.

# DRG'S URBAN FORESTRY SERVICES

DRG's urban foresters support municipalities, special districts, homeowners associations, campuses, parks, cemeteries, utilities, and the private sector across North America and internationally. We often provide tree risk reduction strategies through assessments and tools such as tree inventories, risk assessments, and urban tree canopy assessments. DRG tailors each project to meet our client's specific program needs and project budget. We provide:

- Tree inventory data collection and updates of existing data.
- Smart tree inventory data collection (AI and machine learning).
- TreeKeeper® software.
- Urban forest planning services to help manage trees and achieve short- and long-term goals.
- GIS services and specialists in-house to assess urban tree canopy, map tree growth, analyze planting space, and predict the impact of threats to tree canopy, such as the urban heat island effect.
- Staff augmentation and contract forestry.
- i-Tree Tools and analyses to highlight the benefits of trees.

***We provide innovative solutions through experience and expertise.***

## Why Choose the Davey Team?

# DRG'S UNIQUE QUALIFICATIONS

The following assets and qualities of DRG distinguish us within the arboriculture and urban forestry fields and demonstrate our ability to provide high-quality services.

- **Local Certified arborists and GIS/IT staff.** Our Denver office has five International Society of Arboriculture Certified arborists, including three municipal specialists, and one Board Certified Master Arborist. We have a graduate of the American Society of Consulting Arborist Academy, three Tree Risk Assessment Qualified arborists, and together over 50 years of experience managing trees. DRG, as a whole, has over 100 professional arborists, 60 GIS/IT specialists, and access to additional trained employees as the needs arise. As a large national firm, DRG can expand a project team quickly to meet the needs of any project. Our size and internal resources allow it to complete complex and simple projects as needed.
- **Quick Mobilization.** Each arborist in the region has a Davey vehicle that includes safety equipment as needed. Because we have major projects in the region, we are able to mobilize team members quickly and efficiently.
- **Local offices and staff with national support.** Our parent company, The Davey Tree Expert Company, also has residential and commercial tree care and landscaping, horticultural technical support, and consulting offices throughout the region. These local offices have our nationwide company's collective support and resources and can assist as necessary.

**A 135-year history of providing clients with quality work and proven results.** The Davey Tree Expert Company has been in business for over 135 years. It is an employee-owned company that has stood the test of time. While other tree consulting companies have gone out of business, The Davey Tree Expert Company's history speaks to longevity and security, such that it will remain successful and be able to serve the needs of Blackstone well into the future.

## PROJECT APPROACH - QTC

Our team is excited to present our proprietary approach, which integrates quality, teamwork, and communication (QTC) to ensure unparalleled service and results for your project. Our process is designed to meet our client's unique needs and standards.



### UNCOMPROMISING QUALITY

Our commitment to quality is at the core of everything we do. We utilize state-of-the-art tools and methodologies to ensure the highest standards are met. Our quality assurance process involves rigorous testing and validation at every stage, ensuring that the final product not only meets but exceeds your expectations.



### TEAMWORK AT ITS BEST

We believe that the key to successful project delivery is rooted in effective teamwork. Our team comprises industry experts who bring diverse skills and perspectives to the table. We foster a collaborative environment where every team member's contribution is valued, leading to innovative solutions and creative problem-solving.



### SEAMLESS COMMUNICATION

Clear and consistent communication is vital for the success of any project. We have established a structured communication protocol that keeps all stakeholders informed and engaged throughout the project lifecycle. Regular updates, transparent reporting, and open channels for feedback ensure that we are always aligned with your goals and expectations.

## CUSTOMIZED APPROACH

Understanding that each project has unique challenges and requirements, we customize our approach to best fit your needs. Our flexible methodology allows us to adapt to changing circumstances and requirements, ensuring that we deliver optimal results every time.

With DRG, you are choosing a partner committed to excellence. Our proprietary process, emphasizing quality, teamwork, and communication, is designed to deliver superior results that align with your mission and objectives. We are eager to bring our expertise to your project and look forward to a successful collaboration.

## RELATED PROJECTS

We understand the importance of this project and how you only have one chance to get it right. With our vast experience providing arboricultural consulting, you can rest assured we will get it right the first time, and your investment will not be wasted. Below is a limited selection of projects demonstrating our expertise in delivering

similar scopes of work on time and within budget. We are happy to provide additional project examples or references if desired.

### **Recent Colorado Projects:**

**High Line Canal Conservancy:** In addition to performing inventory work along the High Line Canal, we have developed planting plans for the organization. This includes assuring that the right trees are planted, in the right place, with full consideration for who is completing the planting project.

**Ordinance Revision, Littleton, CO:** After performing a canopy study for the city, Littleton asked us to examine their current development ordinances. Within that project, we presented a planting schema, a Tree Protection Manual, a Tree Protection Zone one-pager, and a tree planting manual for contractors and city staff to use.

**Shea Properties:** DRG works at various capacities for Shea Properties across the US. In Colorado, we have two projects with Shea; inventory work at the Denver Tech Center (complete) and at Greenwood Consolidated Metropolitan District (in progress.) Both projects include management plans to guide the tree care needs into the future.

**Cherry Creek School District:** After completing an inventory for the school district of all of their campus and administration properties, DRG now manages their pruning contracts with the Davey Tree Expert Company's South Denver office. The district uses our TreeKeeper software to manage all trees and gives the pruning contractor and DRG access to help them manage their tree assets.

### **Other similar projects:**

**City of Citrus Heights, CA:** DRG provides an on-call consulting arborist to the small community, a suburb of Sacramento. Duties include: working as an advisor on all tree matters, including policy, standards, guidelines, regulations, working with planting entities, (contractor and nonprofit), provide pest and disease information, review and comment on all development plans, and more.

**City of Rancho Cordova, CA:** With this client, we have provided contract arborist services for over 10 years. This includes managing installation contracts, pruning contracts, working with residents, tree inspections of newly planted trees, and more.

**Numerous Homeowners Associations throughout the US:** DRG works for approximately 100 homeowners associations in a variety of capacities. These include the specific scope of work that Blackstone offers.



# Section Two: Scope of Work

It is our understanding that Blackstone Metro District seeks a contractor (qualified and experienced arborists) to develop and implement a 5-year planting plan.

The following key tasks constitute the proposed project which are explained in more detail in the following scope document:

1. **5-Year Tree Planting Plan**
2. **Planting Oversight**
3. **Follow Up Inspections:**

## TASK ONE: 5-YEAR TREE PLANTING PLAN

### 1. SITE INSPECTION

DRG arborist(s) will determine appropriate locations for up to 600 trees for planting over the next five years. They will utilize the maps provided and mark locations keeping in mind the size of the planting location for the future. This will be accomplished on foot using a ruggedized field computer.

DRG provides Personal Protective Equipment (PPE), such as hard hats, high-visibility safety vests, safety glasses, and boots for field work. Additionally, our vehicles are marked with company logos and equipped with first-aid kits, fire extinguishers, and safety cones.

**Deliverable:** Map with numbered trees corresponding to a database with numbered trees. The database will include tree size. Later, the species selections can be added to the database along with planting year.

### 2. SPECIES SELECTION

The DRG arborist(s) assigned to the site inspection will make note of the current species that are doing well during their site inspection. Additionally, we will utilize the Colorado Tree Coalition's tree list keeping in mind limitations that may exist including unwanted fruit or nuts, excessive leaf litter, water needs, pest and disease susceptibility, and stock availability. It will be important to know the Metro district's vision for their urban forest, including number and variety of species, mix of deciduous trees and coniferous trees, and tolerance for leaf and debris litter. This will be determined during a kickoff meeting.

**Deliverable:** A species list that includes potential best species for the district. These will be categorized into deciduous and coniferous trees.

### 3. PLANTING MAPS

DRG arborists will utilize maps provided, or recent publicly available aerial imagery from the City of Aurora or County of Arapahoe. On these maps, DRG will geolocate planting locations of tree species. These will be numbered and the numbers will correspond to a planting time frame and species list. The maps can be printed

We strongly encourage Blackstone to allow DRG to recommend up to three species per site. Trees are a living organism and can be affected by a number of factors at any time from pests and diseases. Having "back up" species will allow the Metro District to assure that the right tree is going to be planted in the right place, at the right time.

**Deliverable:** A planting map(s) that correspond with the site inspection database.

#### **4. PLANTING SPECIFICATIONS**

DRG arborists are well versed in planting trees. We will provide planting instructions based on the International Society of Arboriculture's Best Management Practices for Tree Planting and other resources such as the Colorado State Forest Service. These specifications for planting will be consolidated into a planting guide for the contractor(s). These may include additional tree irrigation requirements such as watering bags or Tree Diapers based on drought conditions and tree locations. Additional information will include establishment watering, winter watering, and winter tree wrap. We will include warranty information for the contractors based on current best practices.

**Deliverable:** Planting specification one-pager in black and white for both print and web site use if desired. Warranty information will be included as well.

#### **5. TREE CARE INSTRUCTIONS**

In addition to the above named planting specifications and supplemental irrigation tools, DRG will consolidate tree care instructions from such tools as the US Forest Service's "Tree Owner's Guide", the Colorado Tree Coalition's tree care information, additional information from the Colorado State Forest Service, Arapahoe County Extension office, International Society of Arboriculture, and more if needed. Tree care instructions should be simple, based on science, and easy to understand. These sources provide enough information to create a tool that can be used by the contractor and if desired, by homeowners as well.

**Deliverable:** Tree care instructions both in illustrated and written form for both print and website use.

#### **6. RFP AND PLANTING REQUIREMENTS TEMPLATE**

DRG has numerous clients throughout the front range from which we can collect tree planting requests for proposals. Additionally, Davey's Commercial Landscape Services and Davey's Residential/Commercial offices can provide DRG templates as well. From this, we can develop the RFP for annual planting for Blackstone's approval. The RFP will include not only the planting specifications, but also the specifications for trees based on species. This will include size, caliper, taper, health, and root health.

**Deliverable:** Request for Proposal document for use by Blackstone.

#### **7. STAKEHOLDER MEETINGS**

DRG will schedule and conduct meetings and site walks with the district's Landscape Architect and/or the planting contractor as needed. We envision creating an annual schedule for these meetings based on the timing of the award of the RFP, planting project(s), and various inspections based on the planting warranty and seasonal tree care. The planting plan will be presented to both the LA and the planting contractor with pictures of the species at maturity for full understanding of what trees are suggested.

Option: DRG can also create a presentation for the homeowners of Blackstone. This will help them understand the planting project from a professional arborist perspective.

**Deliverable:** Half-day annual meeting with the Landscape Architect and Planting Contractor prior to the annual planting project.

## 8. COLLABORATIONS WITH LANDSCAPE PROVIDER

To assure collaboration with the landscape provider, they must be made aware of the tree planting plan. This includes sharing the species list and the timing of the projects to assure there are no conflicts. Additionally, if the landscape provider is responsible for irrigation, it will be important for them to understand where irrigation is needed for the trees.

**Deliverable:** One 3-hour meeting with the landscape provider, annually, prior to the planting project.

### INCLUDED IN THESE TASKS: PROJECT MANAGEMENT

Prior to starting any fieldwork, it is imperative that we are clearly aligned on the complete project scope. The DRG team sets up meetings and updates schedules prior to starting fieldwork and continually evaluates communication throughout the project to ensure the scope of work is completed on time and within budget. These meetings and e-mail updates include an On-Site Kick-Off Meeting, project update e-mails, and additional communication as requested.

## TASK TWO: PLANTING OVERSIGHT

### 1. RFP ASSISTANCE

DRG will help create the RFP template as requested. Additional updates may be required based on the prior year's performance. (One option to keep in mind is to bid the planting project on a one-year award basis with the option for renewal annually until the project is complete. This may save Blackstone resources in the long run.)

**Deliverable:** Use and update of the prior RFP to assist Blackstone in hiring the planting contractor. Includes review of the responses.

### 2. SITE PREPARATION

Prior to the planting project, DRG will assure that planting locations are marked with both paint and flagging. Additionally, DRG would request that the landscape company flag irrigation near the planting sites to assure that it remains intact and undisturbed during the planting process.

**Deliverable:** A site inspection within 24 hours of the planting project.

### 3. ONSITE COORDINATION

Prior to the planting project, DRG will assure that tree deliveries take place prior to the project. DRG will inspect each tree (using standard tree nursery stock checklists) that needs to be planted and reject and request replacement for trees that do not fit the requirements of the RFP. (Option: DRG can inspect trees at the nursery and actually pick out the trees if desired. This can be put in the RFP as a requirement or an option. This usually eliminates the need for onsite rejection of trees that don't meet the standards as requested in the RFP.) Planting inspection will take place during and after the planting project assuring that the contractor adheres to the planting instructions.

**Deliverables:** Tree inspection prior to tree planting project. Planting inspection during the project, and all trees inspected after the planting project.

## 4. INSPECTION REPORT

**Deliverable:** DRG will provide an email report outlining inspection of the newly planted trees. We will convey problems and issues related to the planting project.

## 5. CONTRACTOR SUPPORT

The DRG arborist(s) will be available for questions from the contractor as needed. This includes being on site the day of the planting project and prior. DRG can be the main contact for the contractor and DRG will keep Blackstone informed of any challenges or opportunities. The contractor will have all contact information for the DRG arborist.

**Deliverable:** DRG arborist available to the contract before, during and after the planting project.

# TASK THREE: FOLLOW UP INSPECTIONS

## 1. Seasonal Inspections and

## 2. General Inspections

DRG will conduct three inspections (annually) of all trees planted over the 5 year period. Additional inspections will take place at bi-annual intervals. (If desired, DRG can inspect newer planted trees into further years.)

For example:

Year	1	2	3	4	5
Number of Trees Planted	120	120	120	120	120
Cumulative Number of Trees Inspected	120	240	360	480	600

## 3. Inspection Reports

Email inspection reports will be succinct noting challenges and issues with the trees. Additionally, they will include action items for Blackstone and items for the contractor(s) to address based on tree number and location. Blackstone can then utilize that information to share with the contractor(s). (Or DRG can fulfill that role.)

**Deliverable(s)** for this task: Reports via email to Blackstone outlining the inspection process and findings. DRG will utilize the original data based as the depository for information.

## OPTIONS:

- DRG has software that will allow for managing the trees and their planting sites. TreeKeeper will allow the placement of the 600 trees throughout the district from the start. Then from there, DRG can add the trees when they are planted, make notes on the site when they are inspected, upload pictures, reports, and other information as needed for managing these trees. We have added an appendix about TreeKeeper and are happy to demo the product for you.
- If DRG is inspecting trees, our Certified Arborists can also complete young tree maintenance on the trees as they are inspecting them. The first three years that a tree is in the ground, if the tree is maintained, in general, later pruning is needed less. Early tree maintenance includes removing broken branches, developing a central leader, managing the low growing branches, and establishing the shape of the tree. All work completed is done from the ground with loppers and bypass hand pruners. Additional work may include inspecting irrigation, re-staking if necessary, and assuring that berms and mulch are still in place.

# The Project Team

DRG's staff members are the most qualified and credentialed in the industry and possess extensive industry knowledge and experience. This knowledge and experience includes industry standards, best management practices (BMPs), and the municipal work environment. All of our DRG team members are either ISA-certified arborists or on a path to becoming certified. Many have additional credentials and maintain the ISA Tree Risk Assessment Qualification (TRAQ) and/or are Board Certified Master Arborists (BCMA). Our team also includes IT and GIS analysts, plan writers, software technicians, data analysis, and administrative support. DRG has the largest staff of urban forestry consultants in the country, allowing us to scale and substitute staff as needed. The staff listed below have been identified as an ideal solution for your project, but due to timing or other assignments, we may elect to substitute staff or equal expertise if needed.

## Denver Area Senior Staff

### Area Manager: Sam Heywood

Sam Heywood is a Denver area manager with Davey Resource Group, Inc. (DRG). His responsibilities include leadership of urban forestry-related projects, primarily municipal fieldwork, consulting, and planning. This work involves managing tree inventory operations and staff, coordinating traveling teams at the national level, and mentoring and educating the ever-growing roster of DRG urban foresters on industry best practices.

Sam is proficient at managing and crafting a variety of technical documents, including urban forest master/strategic plans, urban tree canopy assessments, management plans, development-related canopy impact reports, and tree protection plans. As a consultant and project manager, he has led stakeholder and public meetings and presented to city councils and advisory groups.

Sam is based North of Denver, and his work and leadership extend throughout the Central U.S. and beyond. During his over 10 years with DRG, Sam has completed tree appraisals for private entities and individuals (including documentation for insurance claims) and has served as a consultant on both commercial and residential development projects. Prior to his project management role, Sam focused on data collection, quality assurance, and client communication as a traveling inventory arborist on projects nationwide. Also with DRG, Sam has served as a consulting utility forester for contracts in California and Colorado for PG&E and Xcel Energy, respectively, and as a ground surveyor on both the Bethel, OH, and Worcester, MA, USDA Asian longhorned beetle eradication projects. In addition to his work with DRG, Sam is a published academic author and presenter on strategic invasive tree species removal.

Sam has a Bachelor of Science degree in biological sciences, ecology and evolution from University of Cincinnati. He is an ISA Certified Arborist and Municipal Specialist, and has obtained a Tree Risk Assessment Qualification (TRAQ), Texas Oak Wilt Qualification, and Texas Wildfire Risk Reduction Qualification. He attended the Davey Institute of Tree Sciences and the Municipal Forestry Institute.

### Project Manager: Lianna Walsh

Lianna Walsh is a project manager with Davey Resource Group, Inc. (DRG). Lianna works on and manages tree inventories throughout the country, including California, Colorado, Connecticut, Oklahoma, New Jersey, New York, Pennsylvania, Texas, and Washington, DC.

As a project manager, Lianna leads teams of inventory arborists and tree consultants to complete projects as requested by clients. She is fully responsible for client communication, including kick off meetings, project updates, and project mobilization, and quality control. Her inventory oversight duties also include field staff training, field staff oversight, data and field collection quality control.

Additionally, Lianna's duties include working with business developers to price and build projects, leading client meetings and TreeKeeper® orientations, writing urban forestry management plans, and overseeing safety processes for inventories. Lianna has a Bachelor of Science degree in biology from Stony Brook University. She is an ISA Certified Arborist and Municipal Specialist and has obtained a Tree Risk Assessment Qualification (TRAQ).

### **Project Developer: Dana Karcher**

Dana Karcher is a project developer for Davey Resource Group, Inc. (DRG), helping communities throughout the central and western U.S. achieve their vegetation management goals. In her arboricultural career, Dana has worked with communities and entities nationwide to develop tree inventories, management plans, urban forest strategic plans, and other tree management-related projects. She has worked closely with planners, architects, engineers, landscape architects, elected officials, and community organizations to increase awareness of the importance of trees and to recognize the urban forest as a valuable resource.

Dana actively utilizes urban forestry to address community challenges, such as ensuring residents' health and well-being. This action includes serving on the citizens' advisory committee for the local Air Pollution Control District and taking leadership roles in Western Chapter ISA, the California Urban Forests Council, and the California Urban Forests Advisory Committee. She is an advocate for personal leadership growth, has co-founded the Municipal Forestry Institute, and has worked on a new initiative, the Green Communities Leadership Institute.

Dana is a Certified Arborist, with a Municipal Specialist designation. She is a graduate of the American Society of Consulting Arborists (ASCA) Academy, and past President of the International Society of Arboriculture .

## **Denver Area Field Staff**

### **Maegan Blansett: Certified Arborist**

Maegan Blansett is a consultant and an inventory arborist with Davey Resource Group, Inc. (DRG). She has worked with communities throughout the U.S. and Colorado to develop their urban forest resources. She is well versed in producing urban tree canopy assessments and reporting, including identifying client goals, data preparation and analysis, and designing and presenting the final report. Maegan leverages her experience to develop creative and informative assessments and reports for a variety of clients. Additionally, Maegan is serving as a site manager on numerous projects including working with Shea Properties.

Before joining DRG, Maegan worked with another urban forestry firm, where she contributed to producing urban tree canopy assessments and the subsequent planning documents and assisted leadership with general task management, training, and oversight. She was instrumental in developing the urban forest master plan for Colorado Springs. Prior to working as an urban forestry consultant, Maegan was an oak health monitoring specialist and, as such, recruited, trained, and managed volunteers; conducted surveys; and assessed their results as a team leader for the 2015 Street Tree Census for NYC Parks.

Maegan has a Master of Science degree in environmental science and management from University of California, Santa Barbara and a Bachelor of Arts degree in geography: earth systems science from University of California, Berkeley. She is an ISA Certified Arborist, and has completed the Citizen Pruner training course through Trees New York. She has received training in woody plants and conifers through Front Range Community College and attended the Municipal Forestry Institute (MFI), Urban and Community Forestry Society.

### **Bill Hunt: Certified Arborist**

Bill Hunt is a site manager, inventory, and consulting arborist with Davey Resource Group, Inc. (DRG). Currently Bill is serving as a site manager on various projects throughout the Rocky Mountains and the Central US. He began his DRG career working on the Asian Longhorned Beetle eradication project in the northeastern U.S. After that, Bill became a traveling inventory arborist, playing a pivotal role in tree inventories for municipalities of all sizes across the Midwest and East Coast. As he gained experience, his responsibilities extended to tracking work progress and ensuring quality control. While working with DRG, Bill completed numerous grant-funded inventories throughout Missouri, developing a strong sense of client service as DRG's on-the-ground

representative.

Furthermore, Bill garnered experience as a utility forester on a large system in Ohio and Indiana, where he planned work, completed notifications, and refined his customer communication skills interfacing with utility and property owners.

Bill has a Bachelor of Science degree in biology from the University of Cincinnati. He is an ISA Certified Arborist and has received Tree Risk Assessment Qualification (TRAQ).

### **Lauren Nery: Arborist**

Lauren Nery is an inventory arborist for Davey Resource Group, Inc. (DRG) with two years of experience in the tree care industry. She brings prior expertise in research and technical writing and has served as a plant health care technician at Davey.

In her current role, Lauren identifies species and measures tree size, demonstrating a nuanced understanding of typical growth rates and recognizing indicators of common diseases and pest infestations. She utilizes Rover to efficiently describe any necessary tree work to mitigate risks and interprets tree and site data from the field. Lauren effectively communicates site data to clients and coworkers, showcasing strong interpersonal and professional communication skills.

Lauren's most recent experience involves serving as a plant health care technician at Davey, where she administered treatments for residential clients. However, her professional background extends beyond arboriculture to include experience as a horticulturist and paralegal. In her horticulture role, Lauren participated in a trail vegetation survey, assessing and surveying watershed tree species in Virginia. As a paralegal, she handled numerous environmental law and land rights cases. Her diverse range of experiences, spanning legal support, horticulture, and ecological research, collectively enhance her effectiveness as an inventory arborist.

Additionally, Lauren received the 2020 George Mason University Impact Award for her paper, "Economic and Public Health Benefits of the Adoption of Green Building Policy in Fairfax, Virginia," following its presentation to Fairfax County government officials. Lauren also has volunteered with the Sierra Club and the Chesapeake Climate Action Network.

Lauren has a Bachelor of Arts degree in government and international politics, with concentrations in law, philosophy, & governance and environmental policy. She is affiliated with the National Association of Environmental Professionals and the ISA Rocky Mountain Chapter. She is currently in the process of obtaining her certified arborist status through the International Society of Arboriculture.

### **Monse Rodriguez-Rivera: Arborist**

Monse Rodriguez-Rivera is a traveling arborist with Davey Resource Group, Inc. (DRG). During her undergraduate studies, she worked with the Colorado Forest Restoration Institute, measuring fuel characteristics, sampling soils, identifying various plant species, estimating understory vegetation, and navigating remote areas. These responsibilities allowed her to contribute to the comprehensive forest condition assessments in wildfire-affected areas across Colorado and Wyoming and to provide critical data and insights for developing effective forest management strategies.

With DRG, Monse's primary focus has been Denver's tree inventory, working alongside her team to garner experience in assessing and documenting the condition of the area's trees and to grow her tree identification and risk assessment skills.

Additionally, Monse is currently in the process of obtaining her certified arborist status through the International Society of Arboriculture (ISA).

Monse has a Bachelor of Science degree in ecosystem science and sustainability from Colorado State University.

# Proposed Timeline

It is important to note that the planting season is short in Colorado; the best months for planting are September and October, and April and May. We anticipate that the first plantings may take place in late October of 2024. This is based on contracting by August 15, 2024. If that is not feasible, then the first planting will take place in April of 2025. Timelines can shift accordingly. Plantings can either be in the fall or in the spring depending on how Blackstone wants to proceed.

Planting Project	2024			2025			2026			2027			2028		
	Aug	Sept.	Oct	Aug	Sept.	Oct	Aug	Sept.	Oct	Aug	Sept.	Oct	Aug	Sept.	Oct
<b>Number of Trees Planted:</b>	120			120			120			120			120		
<b>Task One: 5-Year Planting Plan</b>															
Site Inspection	█	█													
Species Selection	█	█													
Planting Maps	█	█													
Planting Specifications	█	█													
Tree Care Instructions	█	█													
Stakeholder Meetings		█			█			█			█			█	
Collaborations with Landscape Providers		█			█			█			█			█	
Project Management	█	█	█	█	█	█	█	█	█	█	█	█	█	█	█
<b>Task Two: Planting Oversight</b>															
RFP Assistance		█		█			█			█			█		
Site Preparation			█			█			█			█			█
OnSite Coordination			█			█			█			█			█
Inspection Report		█	█		█	█		█	█		█	█		█	█
Contractor Support			█			█			█			█			█
Project Management	█	█	█	█	█	█	█	█	█	█	█	█	█	█	█
<b>Inspections</b>															
<b>Task Three: Follow Up Inspections</b>	Dec	May	Aug	Dec	May	Aug	Dec	May	Aug	Dec	May	Aug	Dec	May	Aug
Seasonal & General Inspections	█	█	█	█	█	█	█	█	█	█	█	█	█	█	█
Inspection Reports	█	█	█	█	█	█	█	█	█	█	█	█	█	█	█



# Cost Proposal

This proposal is based on the interpretation of the scope of work listed in the RFP. Davey Resource Group, Inc. reserves the right to renegotiate the price based on the timing of the award, scheduling of fieldwork, the final methodology chosen by the client, and availability, completeness, and quality of maps. The pricing includes escalated hour rates which can be renegotiated with a change in personnel.

<b>Blackstone Metro District</b>	<b>2024</b>		<b>2025</b>		<b>2026</b>		<b>2027</b>		<b>2028</b>	
Team Member Rates	\$95.00	\$125.00	\$102.00	\$134.00	\$109.00	\$143.00	\$117.00	\$153.00	\$125.00	\$164.00
	<b>Project Hours</b>									
<b>Task One: 5-Year Planting Plan</b>										
Site Inspection	20									
Species Selection	10									
Planting Maps	10									
Planting Specifications	10									
Tree Care Instructions	7									
Stakeholder Meetings	3		3		3		3		3	
Collaborations with L. Providers	4		4		4		4		4	
Project Management										
<b>Task Two: Planting Oversight</b>										
RFP Assistance	5		3		3		3		3	
Site Preparation	20		20		20		20		20	
OnSite Coordination	20		20		20		20		20	
Inspection Report	10		10		10		10		10	
Contractor Support	10		10		10		10		10	
Project Management										
<b>Task Three: Follow Up Inspections</b>										
Seasonal and General Inspections	15		15		15		15		15	
Inspection Reports	3		3		3		3		3	
<b>Total Hours</b>	147	15	88	9	88	9	88	9	88	9
<b>Total Cost Per Year</b>	<b>\$15,840.00</b>		<b>\$10,182.00</b>		<b>\$10,879.00</b>		<b>\$11,673.00</b>		<b>\$12,476.00</b>	

**By signing this form, I do hereby acknowledge acceptance of the scope of work and associated fee, as well as the terms and conditions and limited warranty contained herein. Furthermore, my signature authorizes the work to be performed effective the date of my signature and denotes that I am an authorized representative of Blackstone Metro District with authority to authorize and bind my company.**

**Blackstone Metro District**

**Davey Resource Group, Inc.**

Client Representative: \_\_\_\_\_

DRG Project Representative: \_\_\_\_\_

Authorizing Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Authorizing Name: \_\_\_\_\_

Date: \_\_\_\_\_

Title: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Date: \_\_\_\_\_

E-mail: \_\_\_\_\_

Phone Number: \_\_\_\_\_

E-mail: \_\_\_\_\_

# INVOICING METHOD

How would you like to receive invoices for this project?

Mail: Invoice(s) will be mailed to the address listed on page 1 of this proposal.

E-mail: Invoice(s) will be e-mailed to:

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Other: Please provide instructions below:

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# INSURANCE REQUIREMENTS

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Certificate Holder Name and Address (if different than listed on page 1 of the proposal):

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List of Additional Insured Entities:

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# CLIENT RESPONSIBILITIES

- Provide DRG with imagery, maps, and data files. Our request may include the following: digital orthophotographs, available GIS data layers, other electronic or paper copies of maps for roads, pavement widths, right-of-way widths, boundaries and utilities, and an electronic file or printed list of street names and endpoints.
- Provide daily contact information and directions during the inventory project.
- Provide a copy of any existing tree inventory databases.
- Coordinate and host an on-site kick-off meeting before the start of fieldwork.
- By accepting this proposal, you accept DRG's Terms and Conditions and Limited Warranty and agree that, upon award, this proposal and its attachments will be made a part of the Agreement.

# TERMS AND CONDITIONS

- All pricing is valid for 30 days from the date of this proposal, after which time we reserve the right to amend fees as needed.
- Time and materials (T&M) estimates will be billed using the labor rates in DRG's current commercial price list. Fixed Fee Contract Prices will be billed in monthly increments for the percentage of work completed in the billing period. Firm-Fixed Unit Prices will be billed in monthly increments for the number of completed units in the billing period.
- Payment terms are net 30 days.
- If prevailing wage requirements are discovered after the date of this proposal, we reserve the right to negotiate our fees.
- The client is responsible for any permit fees, taxes, and other related expenses unless noted as being included in our proposal.
- The client shall provide 48 hours notice of any meetings where the consultant's attendance is required.
- Unless otherwise stated, one round of revisions to deliverables is included in our base fee. Additional edits or revisions will be billed on a time and material (T&M) basis.
- All reports are provided only to the client unless otherwise directed.
- DRG represents that it and its agents, and consultants employed by it, are protected by Workers' Compensation insurance and that DRG has coverage under liability insurance policies which DRG deems reasonable and adequate. DRG shall furnish certificates of insurance upon request. DRG agrees to maintain general liability insurance in commercially reasonable amounts. Client is responsible for requesting specific inclusions or limits of coverage that are not present in DRG insurance, and the cost of such inclusion or coverage increases if available, will be at Client's sole cost and expense. If the Client requires an Additional Insured endorsement, DRG shall provide one in the certificate of insurance, listing only the entities requested in the "Additional Insured Requirements" section above.

# LIMITED WARRANTY

Davey Resource Group, Inc. (“DRG”) provides this limited warranty (“Limited Warranty”) in connection with the provision of services by DRG (collectively the “Services”) under the agreement between the parties, including any bids, orders, contracts, or understandings between the parties (collectively the “Agreement”).

Notwithstanding anything to the contrary in the Agreement, this Limited Warranty will apply to all Services rendered by DRG and supersedes all other warranties in the Agreement and all other terms and conditions in the Agreement that conflict with the provisions of this Limited Warranty. Any terms or conditions contained in any other agreement, instrument, or document between the parties, or any document or communication from you, that in any way modifies the provisions in this Limited Warranty, will not modify this Limited Warranty nor be binding on the parties unless such terms and conditions are approved in a writing signed by both parties that specifically references this Limited Warranty.

Subject to the terms and conditions set forth in this Limited Warranty, for a period of ninety (90) days from the date Services are performed (the “Warranty Period”), DRG warrants to Customer that the Services will be performed in a timely, professional and workmanlike manner by qualified personnel.

To the extent the Services involve the evaluation or documentation (“Observational Data”) of trees, tree inventories, natural areas, wetlands and other water features, animal or plant species, or other subjects (collectively, “Subjects”), the Observational Data will pertain only to the specific point in time it is collected (the “Time of Collection”). DRG will not be responsible nor in any way liable for (a) any conditions not discoverable using the agreed upon means and methods used to perform the Services, (b) updating any Observational Data, (c) any changes in the Subjects after the Time of Collection (including, but not limited to, decay or damage by the elements, persons or implements; insect infestation; deterioration; or acts of God or nature [collectively, “Changes”]), (d) performing services that are in addition to or different from the originally agreed upon Services in response to Changes, or (e) any actions or inactions of you or any third party in connection with or in response to the Observational Data. If a visual inspection is utilized, visual inspection does not include aerial or subterranean inspection, testing, or analysis unless stated in the scope of work. When performing tree inventories or assessments, DRG will not be liable for the discovery or identification of non-visually observable, latent, dormant, or hidden conditions or hazards, and does not guarantee that Subjects will be healthy or safe under all circumstances or for a specified period of time, or that remedial treatments will remedy a defect or condition.

To the extent you request DRG’s guidance on your permitting and license requirements, DRG’s guidance represents its recommendations based on its understanding of and experience in the industry and does not guarantee your compliance with any particular federal, state or local law, code or regulation.

DRG may review information provided by or on behalf of you, including, without limitation, paper and digital GIS databases, maps, and other information publicly available or other third-party records or conducted interviews (collectively, “Source Information”). DRG assumes the genuineness of all Source Information. DRG disclaims any liability for errors, omissions, or inaccuracies resulting from or contained in any Source Information.

If it is determined that DRG has breached this Limited Warranty, DRG will, in its reasonable discretion, either: (i) re-perform the defective part of the Services or (ii) credit or refund the fees paid for the defective part of the Services. This remedy will be your sole and exclusive remedy and DRG’s entire liability for any breach of this Limited Warranty. You will be deemed to have accepted all of the Services if written notice of an alleged breach of this Limited Warranty is not delivered to DRG prior to the expiration of the Warranty Period.

To the greatest extent permitted by law, except for this Limited Warranty, DRG makes no warranty whatsoever, including, without limitation, any warranty of merchantability or fitness for a particular purpose, whether express or implied, by law, course of dealing, course of performance, usage of trade or otherwise.

# Appendix A: TreeKeeper Software

Davey's TreeKeeper® software is the world's leading tree management software and has been continually in operation for longer than our competitors have even been in business. TreeKeeper®'s stability and large diverse user base gives you the confidence that your data are safe, secure, and usable. While many competitors have come and gone, we have never wavered from our commitment to providing our clients with the highest quality software.

TreeKeeper® is constantly being updated based on technology advancements, user feedback, and internal research and development. It is a subscription service offered as a Software as a Service (SaaS) and requires an acceptance of SaaS terms and conditions. TreeKeeper®'s scalability allows our clients to grow alongside the software and facilitates a paperless workflow operation without dictating exact procedures. The pricing for TreeKeeper® is transparent and upfront, with no hidden fees, additional costs, or a-la-carte modules. With a role-based user experience, users access data with specific user-created dashboards, reports, filters, and permission rights.

## KEY SOFTWARE FEATURES

- **Interactive Dynamic Work Environment.** TreeKeeper® makes managing tree data in the field or on a desktop easy with its interactive work environment. Users can view and work with the tree data through an interactive map and table that is fully customizable and can be used independently or simultaneously. TreeKeeper® also enables multiple people in different locations to access the system at the same time, enabling real-time updates to the data.
- **Unlimited Information with Multiple Data Layers.** We do not limit or charge more for the amount of users, trees, or information stored in TreeKeeper®. You have the ability to have multiple editable layers, such as historical data, additional facilities, and additional assets, as well as multiple base layers.
- **Role-Based.** Each system has the following roles that can be assigned to an unlimited number of users; admin, edit, read, contractor, and public. Each role has specific functionality and can be assigned to each layer built into the system.
- **Public View.** All TreeKeeper® systems come with an included landing page that is aimed at educating and informing the general public. Users dictate what information is viewable (not editable) and can include i-Tree benefits, species information, custom reports, planting requests, and more!
- **Mobile.** Each system has the ability to switch between mobile and desktop views. The desktop view is built on a dynamic web page optimized for whichever screen size is used. The mobile version is optimized for tablets and provides full functionality in a streamlined user experience to edit, manage work orders, add trees, take photos, etc.
- **i-Tree Eco Benefits.** Utilizing i-Tree's Eco API, TreeKeeper® automatically and dynamically calculates the environmental benefits of the trees on an annual basis and is projected out for 20 years. Information includes air quality, carbon sequestration and storage, stormwater benefits, and energy (if possible), and is displayed for individual trees, groups of trees, or the entire population.

- **Infinite Searchability.** Users can search the live data with either the integrating mapping tools or the explore section. In the Map-Centric view, users can use the map to find information about specific sites or groups of sites. The explore section also allows users to query the data by searching for sites based on various data fields, such as address, species, condition, maintenance, size, etc. Whether searching from the map or exploring sections, the results are synchronized, so you will always have results in both spots.
- **Editability & Archive.** Within the tree view mode, users with Admin or Edit rights have the ability to make edits to all the data fields. Most data fields utilize dropdowns to minimize potential errors from spelling or inconsistent nomenclature. All edits are displayed within the Archive feature and are timestamped. This allows all users to see how the tree has changed over time.
- **Work Orders & Calls.** All systems come with a robust work order and caller log feature that can be utilized if desired. Work orders can be created for individual or groups of trees. They can then be requested, scheduled, or completed and assigned to work crews, contractors, or projects. The system keeps track of the edits made to a site through its work history feature. Users also have the ability to log information about specific callers for a specific site.
- **Photos & Electronic Documents.** All sites have the ability to have various electronic attachments associated with them, including photos, PDFs, and documents. The upload photo option automatically uses your phone's built-in camera when using the mobile version.
- **Tree Appraisals.** Using the Council of Tree and Landscape Appraisals (CTLA) 10th Edition trunk formula method, all trees have an estimated tree valuation by default. Users can further define attributes to get an actual tree valuation with the ability to record pricing estimates and local information.
- **Custom Dashboards, Reports, & Filters.** Dashboards are configurable for each user with pre-set and user-designed graphs, reports, work orders, and filters viewable upon logging in. TreeKeeper's robust reporting feature allows users to create custom reports related to attributes, work orders, project tracking, and more. All searches are savable as quick filters, enabling users to quickly and easily run and share search results. Reports and filters are dynamic and pull from the current inventory information.
- **Administrative Hub.** Within the administrative hub, admin users can use a variety of easy-to-use tools to further customize your TreeKeeper® experience. You can add additional users, assign roles, edit attributes, create projects, update work crews, assign cost information, and more!
- **Exporting & Importing Data.** You always own your data and have access to it. You can use the exporter & importer tool on all the data or a subset of data at any time.

To learn more about TreeKeeper®, please visit our [website](#), where you can watch a video and request a demo if desired.

## SOFTWARE TRAINING & SUPPORT

We are happy to provide a complementary orientation training during the inventory. Additionally, DRG offers custom software training for an additional fee that can be arranged at any time throughout your subscription. These trainings are approved for ISA continuing education units (CEUs).

## SOFTWARE UPDATES

All TreeKeeper® clients receive free unlimited updates. We are committed to staying up-to-date with the latest technology trends to ensure that TreeKeeper® remains the most advanced software system for tree inventory management. We value client feedback and have made numerous upgrades to TreeKeeper® based on suggestions from clients over the past 20 years. These upgrades are developed in-house by DRG's professional software developers—not by off-shore labor or other subcontractors.

## Eden Tree Care

6830 S Yosemite Ct STE 203  
Centennial, CO 80112  
(720)775-5365  
edentreecarecolorado.com



# Blackstone Metro District

7777 S Country Club Pkwy, Aurora, CO 80016

## OBJECTIVE

To provide arborist consulting services regarding trees already planted and trees to be planted onsite for Blackstone Metro District located at 7777 S Country Club Pkwy, Aurora, CO 80016.

## COMPANY PROFILE

Eden Tree Care is a rapidly growing tree care service provider focused on upholding the highest industry standards as well as creating and maintaining long lasting client relationships . We currently have two ISA Certified Arborists on staff, Charles Perry and Justin Gildar. Over the past year, Charles and Justin have done property walkthroughs which include, multi-site tree assessments, itemizing operational importance, meetings with HOA and management boards, and working with organizations and their budgets. Here's a recent list of companies we've worked with.: ACM(Highline Meadows), MSI, Westwind, Getinge, and most notably Arapahoe County. We worked with Arapahoe County and SGLC Consulting to identify and remove 65+ mature trees in order to break ground on a new park to be built in Aurora.

## APPROACH AND METHODOLOGY

Eden Tree Care will generate site map using a tree inventory software with all trees being managed as well as planting locations. This map shall have individual trees mapped and labeled by the species. Species selected for planting shall be selected based on their individual site requirements. Each species shall have a description of maintenance requirements including but not limited to; water, pruning , and pesticide requirements.

The landscape provider shall work in collaboration with Eden Tree Care on specified sections throughout the community. First, removing and replacing all dead, dying, or diseased trees. Once all dead, dying, or diseased trees are removed and replaced, the contractor shall use the site



map to fill in empty spaces with new trees at the discretion of the contracted arborists. Planting species and locations shall be selected in a way that keeps trees with similar requirements in similar areas. Doing this will allow for easier management of these trees over the many years of their life. Throughout the five years of this contract Eden Tree Care shall keep in close contact with the stakeholders and landscape providers to ensure the best possible service for your community.

## **PROJECT TEAM**

Charles Perry(RM-8820A) is the founder of the company and in the 5th year of his arboricultural career. Outside of seeing exponential growth in his business every year since starting, Charles is a master at tree identification and understands the importance of plant selection in consideration of planting sites. “Having been in Denver now for over 10 years, I know which trees do well and where they do well. Planting is for the generations that follow and making well thought out decisions now means years of enjoyment to come and less maintenance costs down the road.” - Charles Perry - Owner

Justin Gildar(RM-8821A) is in his 5th year of arboriculture and has a B.A. in Wildlife Biology from Ohio University. Justin is highly skilled in tree assessments and has a good balance of attention to detail and efficiency. Together, Charles and Justin are a highly motivated and well rounded team dedicated to the protection and preservation of your trees.

“In my time as an arborist I have gained an expert understanding of the benefits trees can provide a community. Some examples include; cleaning the air and combating climate change, provide habitat for wildlife, help reduce noise, and most of all will beautify your space. With this experience I will be able to generate a plan to maintain your trees in a way that maximizes these benefits.” Justin Gildar - Operations Manager

## **PROJECT TIMELINE**

Friday, August 9th: Site inspection completed, recommended species list completed, and planting maps completed

Friday, August 16th: RFP and planting requirements template completed, planting specifications completed, and tree care instructions completed.

Tuesday, August 20th: Stakeholders meeting/walkthrough

Planting phase one should take place in September/October of 2024

Consecutive years' timeline will be outlined by February of each year or in conjunction with Stakeholders meetings.

## **PRICING**

\$20,000.00 Annually. This price came from our standard rate for a consulting arborist of \$250/hr. We anticipate this job will take 80 hours of work over each year to make the 5 year total \$100,000.00.

## **A NOTE FROM THE OWNER**

“I sincerely appreciate the opportunity to bid and perform consulting for the Blackstone Metro District. Eden Tree Care is a small, family owned company focused on client relationships, safety, fair pricing, and a level of service that stands out above the rest. We may still be one of the ‘little guys’ but that means you get a more personalized approach to doing business with us. We genuinely care for the safety of your residents and the trees within your community.”

Kindly,

Charles Perry-*Owner*

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
BLACKSTONE METROPOLITAN DISTRICT**

**DESIGNATING AND SUBSTITUTING THE DISTRICT’S DESIGNATED  
REPRESENTATIVE TO THE SOUTH AURORA REGIONAL IMPROVEMENT  
AUTHORITY BOARD OF DIRECTORS**

WHEREAS, the Blackstone Metropolitan District (the “District”) is a Party to that certain South Aurora Regional Improvement Authority Establishment Agreement, as amended by the First Amendment to the South Aurora Regional Authority Establishment Agreement (collectively, the “Establishment Agreement”), which established the South Aurora Regional Improvement Authority (the “Authority”); and

WHEREAS, pursuant to Section 3.03 of the Establishment Agreement, each Party (as defined in the Establishment Agreement) thereto shall be entitled to appoint one representative to the Board of Directors of the Authority (the “Authority Board”), each of whom shall be an elected official of such Party or other person designated by the applicable Party as its representative, and such representative shall be appointed and his or her term of office established by motion or resolution; and

WHEREAS, the District desires to designate \_\_\_\_\_ to serve as its appointed representative to the Authority Board as provided herein.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE BLACKSTONE METROPOLITAN DISTRICT AS FOLLOWS:

1. \_\_\_\_\_ is hereby designated as the District’s representative to the Authority Board in substitution and replacement of any and all representatives of the District previously designated by the District. \_\_\_\_\_ shall serve as the District’s appointed representative to the Authority Board at the pleasure of the District’s Board of Directors until he/she is removed or replaced by action of the District’s Board of Directors.
2. A copy of this resolution shall be provided to the Authority
3. This Resolution shall be effective immediately upon its adoption.

ADOPTED THIS 30<sup>th</sup> day of July, 2024.

BLACKSTONE METROPOLITAN DISTRICT

\_\_\_\_\_  
President

ATTEST: \_\_\_\_\_  
Secretary