

MINUTES OF A SPECIAL MEETING OF THE BOARD  
OF DIRECTORS

OF

HIGH PLAINS METROPOLITAN DISTRICT

Held: Wednesday, December 9, 2015 at 6:00 p.m. at 7777  
S. Country Club Pkwy, Aurora, CO 80016

Attendance

A special meeting of the Board of Directors of the High Plains Metropolitan District was called and held as shown above and in accordance with the applicable statutes of the State of Colorado. The following directors, having confirmed their qualification to serve on the Board, were in attendance:

Kevin Vogel  
Kevin Cahill  
Josie O'Neill

Director McGlynn and Director Means were absent and the absences were deemed excused.

Also present were Clint C. Waldron, Esq., White Bear Ankele Tanaka & Waldron, Professional Corporation, Irene Borisov, Summit Management & Consulting; Sarah Hunsche, CliftonLarsonAllen, LLP and Jerry Maness, COX Profession Landscaping Services, LLC.

Call to Order

It was noted that a quorum of the Board was present and that the Directors had confirmed their qualification to serve, and therefore the regular meeting of the Board of Directors of the High Plains Metropolitan District was called to order.

Agenda

The Board reviewed the proposed agenda. Following discussion, upon motion duly made and seconded, the Board unanimously approved the agenda.

Public Comment

None.

Consent Agenda

Upon motion duly made and seconded, the Board unanimously approved all items on the consent agenda as follows:

- a. Approve August 19, 2015 Regular Meeting Minutes and October 6, 2015 Special Meeting Minutes

- b. Review and Consider Ratification and Approval of Payment of Claims represented by online payments and check nos. 1519-1523 in the amount of \$31,093.02 from CliftonLarsonAllen and check nos. 4066-4087 and online payments in the amount of \$120,841.67 from Summit Management and Consulting
- c. Ratify/Approve Work Order No. 9 to COX Landscaping Services, LLC Contract in the amount of \$450.00 per application for Vole Abatement Treatment
- d. Ratify/Approve Work Order No. 10 to COX Landscaping Services, LLC Contract in the amount of \$150.00 for Turf Damage
- e. Ratify/Approve Work Order No. 11 to COX Landscaping Services, LLC Contract in the amount of \$18,377.00 for 2015 Plant Audit and Tree Replacement
- f. Ratify/Approve Work Order No. 12 to COX Landscaping Services, LLC Contract in the amount of \$1,580.50 for Tree Removal
- g. Ratify/Approve Work Order No. 13 to COX Landscaping Services, LLC Contract in the amount of \$9,100.00 for Median Mulch Replacement
- h. Ratify/Approve Work Order No. 14 to COX Landscaping Services, LLC Contract in the amount of \$2,040.00 for Trash Can and Dog Station Installation
- i. Approve Independent Contractor Agreement with COX Landscaping Services, LLC for Landscaping Management/Snow Removal (2016-2017)
- j. Ratify Contract Addendum with Playground Safety Solutions, LLC
- k. Approve Independent Contractor Agreement with Playground Safety Solutions, LLC for Playground Inspection, Maintenance and Repair Services
- l. Approve Special District Disclosure Pursuant to § 32-1-809 C.R.S.
- m. Ratification/Approval of 2014 Annual Report
- n. Approve Amended and Restated Collections Resolution
- o. Approve Amended and Restated Fee Resolution
- p. Approve May 2016 Election Resolution

**Financial Report/  
Financial Matters**

Review Cash Position Report

Ms. Hunsche reviewed the cash position report with the Board.

2015 Budget Amendment  
Hearing/Adoption of Resolution to  
Amend 2015 Budget

Mr. Waldron reported that the public hearing was published in accordance with Colorado law in the *Aurora Sentinel* on November 12, 2015. It was noted that there

	was no need for a 2015 budget amendment.
2016 Budget Hearing/Adoption of Budget Resolution	Mr. Waldron reported that the public hearing was published in accordance with Colorado law in the <i>Aurora Sentinel</i> on November 12, 2015. The budget hearing was opened. There being no public comment, the hearing was closed.
	Ms. Hunsche reviewed the proposed 2016 Budget with the Board. The Board considered adoption of the 2016 Budget Resolution. Following discussion, upon motion duly made and seconded, the Board approved the resolution, adopting the budget, appropriating funds therefor and certifying twenty (20) mills for the general fund, fifty (50) mills for the debt service fund and one (1) mill for the contractual obligations fund.
Update on Payment of Series 2005B Revenue Bonds	Ms. Hunsche presented the Board with an update. No action was taken.
Review and Approve Auditor Proposal for 2015 Audit	It was noted that Ms. Hunsche would be providing the Board with proposals for the completion of the 2015 audit.
Review and Approve CliftonLarsonAllen, LLP Engagement Letter	Ms. Hunsche presented the Board with an updated engagement letter from CliftonLarsonAllen, LLP for Accounting Services. Following discussion, upon motion duly made and seconded, the Board approved the letter subject to final legal review.
Review September 30, 2015 Financial Statements	Ms. Hunsche presented the Board with the September 30, 2015 financial statements. Following discussion, upon motion duly made and seconded, the Board accepted the financials.
<b>Landscape Maintenance</b>	
Review Landscape Maintenance Report	Mr. Cox reviewed the Landscape Maintenance Report with the Board and gave them a general update. He noted that the waste stations had been installed, that a vole abatement treatment had been completed and that the detention pond has been cleaned out.
Discuss, Review and Approve Work Orders/Proposals	Mr. Cox discussed repairing the road in the detention pond and presented a proposal to the Board for the same. Following discussion, upon motion duly made and seconded, the Board approved the proposal.

Discuss Water Usage Tracking and Reconciliation	The Water Usage Tracking and Reconciliation Report was reviewed. The Board engaged in general discussion. No action was taken.
Other Landscape Maintenance	The Board requested that legal counsel work on an agreement with the City of Aurora regarding maintenance of the park tract.
<b>Facilities Management/District Operations</b>	
Review District Manager's Report	Ms. Borisov reviewed the District Manager's Report with the Board.
Covenant Enforcement	None.
Architectural Review Matters	None.
Discuss, Review and Approve Work Orders/Proposals	Ms. Borisov noted that she will work with Mr. Cox on getting a proposal for additional rock mulch and for a proposal for the cut-through for 2016.
Collection/Delinquent Accounts	Ms. Borisov presented the Board with an update. No action was taken.
Other Facilities Management	None.
<b>Legal Matters</b>	
Review and Approve 2016 Annual Administrative Resolution	Mr. Waldron presented the Board with the 2016 Annual Administrative Resolution for consideration. Following discussion, upon motion duly made and seconded, the Board approved the resolution, as amended.
Review and Approve White Bear Ankele Tanaka & Waldron, P.C. Engagement Letter	Mr. Waldron presented the Board with an updated White Bear Ankele Tanaka & Waldron, P.C. engagement letter for legal services. Mr. Waldron advised the Board that as he is not independent as to the engagement, the Board may have the letter reviewed by outside counsel. Following discussion, upon motion duly made and seconded, the Board approved the engagement.
Discuss Aurora Regional Improvement Authority and Proposed Improvements	The Board engaged in general discussion and instructed that legal counsel move forward with drafting the ARI Agreement.
Other Legal Matters	None.

**Director's Items**

Other Director Items

None.

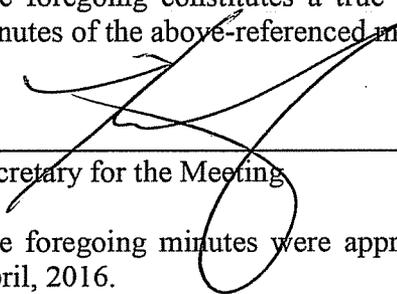
**Other Business**

None.

Adjourn

There being no further business to be conducted, the meeting was adjourned.

The foregoing constitutes a true and correct copy of the minutes of the above-referenced meeting.



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Secretary for the Meeting

The foregoing minutes were approved on the 21<sup>st</sup> day of April, 2016.